

OFFICIAL MINUTES

The Regular Meeting of September 8, 2009 of Kennett Square Borough Council was called to order at 6:30 p.m. in the Red Clay Room of the Kennett Fire Company No. 1, 423 Dalmatian Street, Kennett Square, Pennsylvania with President David B. Miller in the Chair. Roll Call followed the Pledge of Allegiance. Present were:

President D. Miller
Council Member E. Avello, Jr.
Council Member W. Carozzo
Council Member J. Cocks
Council Member J. Darman
Council Member J. Thomas
Mayor L. Spencer, Jr.
Manager B. Kucera

NEW HIRE

PART-TIME POLICE OFFICER JOSE SOUSA

President Miller presented the request from Police Chief Edward Zunino to hire Mr. Jose Sousa as a part-time Police Officer with the Kennett Square Police Department.

It was moved by Council Member Thomas and seconded by Council Member Darman to approve the hire as presented. Motion carried unanimously.

SWEARING IN of PART TIME POLICE OFFICER JOSE SOUSA

The Mayor swore in Mr. Jose Sousa as a part-time Police Officer with the Kennett Square Police Department.

Police Officer Sousa thanked the Mayor and Council.

PUBLIC COMMENTS

There were no public comments from the floor.

COMMITTEE REPORTS

HISTORIC KENNETT SQUARE

Ms. Mary Hutchins, Executive Director, reported the following:

- The 2009 Mushroom Festival will be held this weekend.
- Work continues on the annual fundraising dinner and the Brewfest.
- Ashley Austin will hold their Grand Opening on September 17.
- Café Lindo, 109 S. Broad Street, opened last week.
- The Concert in the Park was a great success.

President Miller thanked Ms. Hutchins for her report.

HISTORICAL COMMISSION

This written report was included in the Council packet.

KENNETT AREA PARK and RECREATION BOARD (KAPRB)

This written report was included in the Council packet.

PRESENTATION of the 2008 AUDIT/ COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)

Mr. Don Pierce of Maillie, Falconiero and Company, LLP presented the Borough's Audit/Comprehensive Annual Financial Report (CAFR) for the year ending December 31, 2008.

Mr. Pierce stated that the basic financial statements are prepared under the U. S. General Accounting Principles and his firm has presented the Borough with a clean accounting statement. He continued his presentation with a summary of the 98 page audit.

Mr. Pierce thanked the Borough's administrative staff for their assistance and commended them for receiving an award from Government Financial Officers Association (GFOA) for their 2007 CAFR.

President Miller thanked Mr. Pierce for his presentation.

CONSENT ITEMS

MINUTES of AUGUST 17, 2009

President Miller presented the August 17, 2009 minutes for approval.

It was moved by Council Member Thomas and seconded by Council Member Cocks to approve the minutes as presented. Motion carried unanimously.

BILLS

President Miller presented the bills to be paid September 8, 2009 and the bills that were paid since the last meeting for approval.

It was moved by Council Member Thomas and seconded by Council Member Cocks to approve the bills as presented. Motion carried unanimously.

UPDATE of the PROPERTY MANAGEMENT CODE

President Miller presented a request form Mr. Russell Drumheller asking Council to direct the Codes Department to start the process required to adopt the 2003 ICC Property Maintenance Code.

The Manager advised that the maintenance code pertains to plumbing, electric, high grass, abandoned vehicles, etc. The Borough currently follows the 1990 BOCA Property Maintenance Code and the Codes Department would like to adopt the 2003 ICC Property Maintenance Code.

Council agreed that the Codes Enforcement Officer should begin the process to adopt the 2003 ICC Property Maintenance Code.

PROPOSED GATEWAY ENHANCEMENT

Dr. Larry Bosley and Mr. Michael Walker gave a presentation of a proposed enhancement project to the Borough's gateway at East State Street from S Walnut to Race Street.

President Miller thanked Dr. Bosley and Mr. Walker for their presentation and thanked the board members of the YMCA, the Bayard Taylor Memorial Library and Kennett Area Park Authority for attending as well.

PENNDOT WINTER SERVICE AGREEMENT and RESOLUTION NO. 7-09 AUTHORIZING the SIGNERS of the AGREEMENT

President Miller presented the PennDOT Winter Service Agreement and Resolution.

The Manager advised that Route 82 is a State road and the Borough has had an agreement with the State for the past five (5) years to salt and plow the portion of this the road that lies within the Borough. The new five (5) year agreement will

cover the winter seasons of 2009/2010 through 2013/2014 with the State reimbursing the Borough \$1,934.98 for 2009/2010.

It was moved by Council Member Darman and seconded by Council Member Miller to approve agreement and resolution as presented. Motion carried unanimously.

The Resolution was assigned No. 7-09

ARCHITECTURAL REVIEW BOARD (ARB) APPLICATIONS

President Miller presented the following ARB applications for approval:

- 117 West State Street, exterior painting.
- 109 South Broad Street, signage.
- 120 South Broad Street, signage.
- 111 East Cypress Street, siding.

It was moved by Council Member Thomas and seconded by Council Member Carozzo to approve applications as presented. Motion carried unanimously.

PROCLAMATION

SEPTEMBER 2009 as OVARIAN CANCER AWARENESS MONTH

President Miller presented a proclamation from the Sandy Rollman Cancer Foundation declaring September 2009 as Ovarian Cancer Awareness Month and supporting the Turn the Town Teal Campaign.

It was moved by Council Member Cocks and seconded by Council Member Thomas to approve the proclamation as presented. Motion carried unanimously.

OLD BUSINESS

There was no old business

NEW BUSINESS

HEALTHCARE REFORM COMMUNITY MEETING

Council Member Cocks announced that Church of the Open Door, 210 South Broad Street, will host a community meeting regarding healthcare reform on Sunday, September 13, 2009 at 7:00 p.m.

COMPREHENSIVE PLAN UPDATE KICK-OFF MEETING

President Miller announced that the kick-off meeting for updating the Borough's Comprehensive Plan will be held during the Planning Commission at Borough Hall on Wednesday, September 9, 2009 at 7:30 p.m.

BRIDGING the COMMUNITY

Council Member Cocks announced that the next Bridging the Community meeting will be held at 7:00 p.m. on Wednesday, September 9 at La Comunidad Hispana, 731 West Cypress Street.

FINANCIAL REPORT

The Manager referred to the second quarter 2009 financial report stating that we are currently on target with the 2009 budget. However, as we move forward with 2010 budget we must realize that although times are tough, we can get back on track with proper planning.

BOARDING HOUSE

Council Member Thomas stated that Council has received word that a request is forthcoming for an application for a boarding house and the applicant will be asking for parking relief.

PUBLIC COMMENTS

There were no public comments from the floor.

ADJOURNMENT

It was moved by Council Member Thomas and seconded by Council Member Cocks to adjourn the meeting at time 7:53 pm. Motion carried unanimously.

Brant Kucera
Borough Manager